

BOARD OF COUNTY COMMISSIONER'S

MINUTES

TUESDAY, MAY 30, 2017

Harold Haralson led in **prayer** and in the **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 30th day of May 2017 in the meeting Room 200 of the Cleveland County Office Building by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Sheriff Joseph Lester, Linda Atkins, Brenda Hill, Bryan Jenkins, Melinda Duke, Susan Reese, Joy Hampton, Denise Ellison, Doug Warr, David Tinsley, Susan Burr, Alison Vinson, George Mauldin, Jacob McHughes, Laura Smith, Greg Castro, Laurie Beth Marshall, Neva Hill, Angelica Arnold and John Roberts.

After the reading of the minutes of the Regular Meeting of May 22, 2017, and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #BE-1801** – One Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2017 through June 30, 2018.

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders

	Pasternal	Fabricclean Supply	Filtration Services Group	Harvey Sales	MSC Industrial Supply	Voss Lighting	Batteries Plus Bulbs	Chemsearch NOH Corp	Empire Paper	Interline Brands, Inc., dba SupplyWork	Tronex International 1 Inc.	Oklahoma Janitorial Supply	Treat's Solutions LLC
	1	2	3	4	5	6	7	8	9	10	11	12	13
BID: #B5-1801 DEPT: Bldg. Maint. DATE OPENED: 5-30-17													
List of Individual Items One-Year (1) Non-Encumbered Contract for Bulking Maintenance Supplies. The bid term will be from July 1, 2017 through June 30, 2018.													
DELIVERY:	NO BID - Affidavit signed but not notarized.	2 days	7-10 days	10 days	_____	7-10 days	stocking items (over 16,000 in-stock nationally)-3-5 days Non-stocking items: 7-10 days special order items: up to 6 weeks	6-7 days	1-7 days	_____	2-4 days	3 days	6 days
COMMENTS/EXCEPTIONS:		Please see attached comparison for Emtron 117 to Fujitsu c1102	Plashed filter and a mono efficiency Qty per case; 1" x 2"-12 to a case; 4" - 6 to a case	_____	_____	_____	All other lighting accessories are list - 10%	Delivery 5-7 days ARO	_____	samples available upon request	Pricing are based on Net 30 Days and they are FOB destination. Prices are fixed for the 12 months of the contract. Individual cases cannot be split.		
CONTACT PERSON:	Anglo Christian	Robert Smith/Myr Foy	Las Wright	Mark William/ Inalde Sales	Randy Tidwell	Jerrifer Harrison	Kristi Stewart	Dewayne Leath	Kevin Hall	Damian Kalabratzidis	Nick Gilbert	Jess Maxey	
TITLE:	Janitorial Sales Mgr.	Account Mgr / Branch Mgr	President	_____	Sales Representative	Contract Admin.	Bld Admin.	Business Development Mgr.	Account Executive	Anal. Director, Business Development	Owner	Sales Rep	_____
ADDRESS:	2019 W. Main St. OKC, OK 73107	101 E Hill Street OKC, OK 73105	600 Main St. OKC, OK 73103	425 SW 21st St. OKC, OK 73105	7211 N. W. Main St. OKC, OK 73107	400 Hill Plaza Parkway, 330 OKC, OK 73106	2222 Chesapeake Blvd. W. OKC, OK 73106	200 SW 21st OKC, OK 73105	3000 Grand Blvd. Mar. Okla. OK 73105	400 SW 21st OKC, OK 73105	600 Main St. OKC, OK 73103	600 Main St. OKC, OK 73103	
TELEPHONE NUMBER:	405-232-0280	972-345-0642 / 405-521-9918	405-236-3438	405-643-8060	405-703-4163	405-801-0680	1-800-627-4010	840-768-3210	405-401-6983	973-336-2888 x213	405-235-1925	405-767-8222	
FAX NUMBER:	405-272-1034	405-621-9951	405-236-0754	405-643-9114	405-042-2360	405-805-1650	972-438-0634	840-768-3857	_____	973-402-2219	405-236-1925	405-767-8221	
EMAIL:	anglo@fabricclean.com	rmf@fabfilters.com	wright@harveysales.com	branchok@msc-direct.com	randy.tidwell@vosslighting.com	government@okbatteriesplus.com	chemsearch.bidddepartment@nch.com	dewayne.leath@empirepaper.com	kevin.hall@supplyworks.com	dkalabratzidis@tronex.com	oklahomajani@yahoo.com	jmaxey@treatssolutions.com	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

B. Items of Business:

- Following a brief introduction of Angelica Arnold as the Director of Community Works Juvenile Detention Center, Ms. Arnold detailed her background in criminal justice and work experience.
- Chairman Haralson moved to **table** until the next fiscal year, Requisition No. 17-4824 to Galls from Sheriff M&O Account, B2A for the purchase of (2) 5.11 Tactical Men's Cargo PDU Pants in the amount of \$44.99 each and (6) Namestrips in the amount of \$1.57 each for a total of \$99.40. Motion **died** for lack of a second.

Darry Stacy moved, seconded by Rod Cleveland, to **approve** Requisition No. 17-4824, following a brief discussion concerning the need for these items. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

Chairman Harold Haralson said that the following Items No. 3 through No. 36 are **Consent Items** and are routine in nature: Rod Cleveland moved to approve the Consent Items with the exception of **Item No. 18**, which the Board will discuss at the end of the Consent Docket. Darry Stacy seconded the motion.

3. **Standard Service Contract** between Cleveland County Commissioners on behalf of the Cleveland County Court Clerk's Office and Summit Mailing & Shipping for the rental of In Series 700 Postage Machine & Dynamic Weighing Machine Platform. The Court Clerk will pay a monthly lease payment of \$259.00 a month payable in 4 quarterly installments. The term of this agreement is July 1, 2017 through June 30, 2018.
4. **Standard Service Contract** between the Cleveland County Commissioners on behalf of the Cleveland County Court Clerk and Summit Mailing & Shipping for maintenance on In Series 700 Postage Machine & Dynamic Weighing Machine Platform in the amount of \$84.00 per month for the period July 1, 2017 through June 30, 2018.
5. **Standard Service Contract** between the Cleveland County Commissioners on behalf of the Cleveland County Clerk and R.K. Black, Inc. for Total Care Maintenance of Source Tech 9620 Printer in the amount of \$71.48 per quarter and includes 4,500 prints per quarter with an overage charge of \$.0158788. Includes all parts, labor, toner, and internal consumables. Paper is excluded. The term is for July 1, 2017 through June 30, 2018.
6. **Contract** between Cleveland County OSU Extension Service and Eureka Water Company for 5 Gal. Bottles Ozarka Drinking Water as needed, cost \$6.20 per bottle for the period July 1, 2017 through June 30, 2018.
7. **Copier Maintenance Agreement** between Cleveland County OSU Extension Service and Oklahoma Copier Solutions for service on a Sharp MX5141N Digital Copier. Monthly cost per copy is \$.006 per B/W copy and \$.008 per Color copy effective July 1, 2017 through June 30, 2018.
8. **Standard Service Contract** between Cleveland County Board of County Commissioners and R.K. Black to provide maintenance services on 1 Sharp MX-3640N to include parts, labor, travel, and toner at a base rate of \$99.90 per month for 3000 B/W copies and 1000 color copies. Overages are billed at \$.01443 for B&W and \$.0600 for color for the period July 1, 2017 through June 30, 2018.
9. **Standard Service Contract** between Cleveland County Board of County Commissioners on behalf of Building Maintenance and Oklahoma Copier Solutions for copier maintenance on Sharp MX4501N to include parts, labor, drum, toner and staples at a base rate of \$10.00 per month with 900 B/W copies and 100 color copies. Overages are billed at \$0.0075 per B/W copy and \$0.07 per color copy for the period July 1, 2017 through June 30, 2018.
10. **Contract** between Cleveland County Board of County Commissioners and Eureka Water Company for 5 Gal. Ozarka Water Bottles at \$6.20 each for the

Cleveland County Wellness Center. The term is for July 1, 2017 through June 30, 2018.

11. **Contract** between Cleveland County Board of County Commissioners on behalf of Cleveland County Building Maintenance and Eureka Water Company for 5 Gal. Ozarka Water Bottles at \$6.20 each for the Cleveland County Building Maintenance. The term is for July 1, 2017 through June 30, 2018.
12. **Contract** between Cleveland County Board of County Commissioners and Eureka Water Company for 5 Gal. Ozarka Water Bottles at \$6.20 each for the Cleveland County Commissioners Office. The term is for July 1, 2017 through June 30, 2018.
13. **Lease** for space at 1650 W. Tecumseh Rd, Norman OK between the Board of County Commissioners and Crossroads Youth and Family Services to include all of Suite 500 for the period July 1, 2017 through June 30, 2018.
14. **Lease** for space at 1650 W. Tecumseh Rd, Norman OK between the Board of County Commissioners and Community Works to include all of Suite 100 for the period July 1, 2017 through June 30, 2018.
15. **Lease** for space at 1650 W. Tecumseh Rd, Norman OK between the Board of County Commissioners and Office of Juvenile Affairs (OJA) to include all of Suite 300 for the period July 1, 2017 through June 30, 2018.
16. **Notice of Appointment** of Requesting Officers for the Cleveland County Sheriff's Department: Sheriff Joseph K. Lester, Undersheriff Rhett B. Burnett, and Patty Cox at alternate for the Sheriff's Office Donation Cash Fund Sub Accounts CFBG6 and CFBG7 for the fiscal year ending June 30, 2017.
17. **Notice of Appointment** of Receiving Officers for the Cleveland County Sheriff's Department: Valerie Mattheus and Gayla Sukenis for the Sheriff's Office Donation Cash Fund Sub Accounts CFBG6 and CFBG7 for the fiscal year ending June 30, 2017.
18. **(Clerk's Note: This Item is moved to the end of the agenda.)**
19. **Renewal** of the agreement between Cleveland County Sheriff's Office and Leads Online for electronic search database for an annual subscription fee of \$2,988.00 for the period July 1, 2017 through June 30, 2018.
20. **Maintenance Agreement** between Cleveland County Sheriff's Department and Standley Systems for maintenance on two Savin Copiers, Model 920SPF and Model MP3054 at a monthly rate of \$53.50 which includes 5,000 B/W copies and overages are billed at \$.0145 per copy. The term is for the period July 1, 2017 through June 30, 2018.
21. **Maintenance Agreement** between Cleveland County Sheriff's Department and Standley Systems for maintenance on two Savin Copiers, Model 5210SF

and MPC3503, to be billed at \$212.00 per month and includes parts, labor, travel, drums, developer, and black and color toner. This amount includes 10,000 B/W copies and 1000 color copies per month. B/W overage rates are \$.014 per copy and color overage rates are \$.072 per copy. The term is for the period July 1, 2017 through June 30, 2018.

- 22. Maintenance Agreement** between Cleveland County Sheriff's Department (F. DeWayne Beggs Detention Center) and Standley Systems for service to include parts, labor, travel, drums, developer, black toner and 5,000 copies at a monthly rate of \$62.50 for the Savin 920SPF. Overages will be billed at \$0.0125 per copy. The term is for the period July 1, 2017 through June 30, 2018.
- 23. Maintenance Agreement** between Cleveland County Sheriff's Department (F. DeWayne Beggs Detention Center) and Standley Systems for service to include parts, labor, travel, drums, developer, black toner and 5,000 copies at a monthly rate of \$44.00 for the Savin SP4054SPF. Overages will be billed at \$0.0088 per copy. The term is for the period July 1, 2017 through June 30, 2018.
- 24. Maintenance Agreement** between the Cleveland County Sheriff's Department (F. DeWayne Beggs Detention Center) for July 1, 2017 to June 30, 2018. The Yearly rate is \$5,502.00 to include parts, labor and travel as well as drums, developer, and black & color toner. This amount includes 60,000 black & white copies and 12, 000 color copies, prorated for the fiscal year for the Savin C2828. Black & white overage rates are \$0.0097 per copy and color overage rates are \$0.0525 per copy. The annual amount also includes 550,000 black & white copies for the Savin 9070 with overage rates at \$0.0078 per copy.
- 25. Resolution** to declare surplus K612-28 Barracuda Spam/Virus Firewall from the Cleveland County IT Department. This item was traded in on a new Spam/Virus Firewall.
- 26. Contract** between Cleveland County Health Department and Eureka Water Company for 5-gallon bottles of water at the Norman and Moore locations in the amount of \$6.20 per bottle for the period July 1, 2017 through June 30, 2018.
- 27. Contract** between Cleveland County Health Department and Moore Public Schools to provide instructional services for up to three children enrolled in the Early Foundations program for the Moore Public Schools. The Health Department will bill Moore Public Schools at a rate of \$833.00 per four week billing period for services to up to three children. Travel related to training for instructional assistants will be billed at a rate of \$.47 per mile and shall not exceed costs authorized by the State Travel Reimbursement Act. The contract shall not exceed \$30,000.00 per program for the period July 1, 2017 through June 30, 2018.
- 28. Contract** between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire

Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring for the Moore Office from July 1, 2017 through June 30, 2018. The Health Department will pay \$225.00 for Fire Sprinkler test and inspection; \$702.00 for Fire Alarm System Inspection and testing ; \$64.50 for Portable Fire Extinguisher Inspection and Tagging (all services are extra); and \$246.00 for Kitchen Hood Suppression System Test and Inspection; \$288.00 for fire alarm monitoring and security (programming is extra @ Oklahoma State Labor Rates).

29. **Contract** between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring for the Norman Office from July 1, 2017 through June 30, 2018. The Health Department will pay \$225.00 for Fire Sprinkler test and inspection; \$992.00 for Fire Alarm System Inspection and testing ; \$69.00 for Portable Fire Extinguisher Inspection and Tagging (all services are extra); and \$246.00 for Kitchen Hood Suppression System Test and Inspection; \$288.00 for fire alarm monitoring and security (programming is extra @ Oklahoma State Labor Rates).
30. **Agreement** between the Cleveland County OSU Extension Service and Schendel Pest Services for spraying of pests at a cost of \$50.00 per month for the period July 1, 2017 through June 30, 2018.
31. **Invoice #CLC-0417** from IBTS for CDBG DR Program services during the month of April 2017 in the amount of \$22,559.27
32. **Invoice**, Reference: 308516 from Fellers, Snider, Blankenship, Bailey & Tippens, P.C. regarding Joseph Lester in the amount of \$69,346.37 for professional services and expenses through April 30, 2017.
33. **Accept** Notice to the Board of County Commissioners from Tammy Belinson, County Clerk, in regards to the County Clerk signing Certificate of Assessed Valuation and Public Official's Authorization of Manual Signature requested by Stephen H. McDonald & Associates for the issue of general obligation bonds in the amount of \$755,000.00 Building bonds of Independent School District No. 57, Lexington Public Schools.
34. **Approval of the following Blanket Purchase Orders submitted for the following Departments:**

Commissioners:

17-4765-R2	The Norman Transcript	\$ 3,000.00
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35. **Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

FY 16/17

General:

17-0005-R2	17-0329-CCJC2	17-0344-CCJC2	17-0356-B2A
17-0636-B2A	17-0862-CCJC2	17-1619-D2	17-2414-E2
17-2528-E2	17-2635-E2	17-2713-CCJC2	17-3294-SL2

Highway:

17-0093-T2A	17-0145-T2A	17-0162-T2A	17-0554-T2A
17-0933-T2A	17-1192-T2A	17-1395-T2A	17-1630-T2A
17-1681-T2A	17-1685-T2A	17-2058-T2A	17-2172-T2A
17-4139-T2A			

Fairgrounds:

17-0187-FG2

36. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 16/17

a. General Fund	\$ 74,140.34
b. Highway Fund	\$ 53,580.29
c. Health Fund	\$ 35,069.83
d. Sheriff Jail Fund	\$ 13,737.66
e. Sheriff Revolving Fund	\$ 86,115.15
f. County Clerk Preservation Fund	\$ 665.00
g. Fairgrounds Fund	\$ 323.06

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT DOCKET.

18. Darry Stacy moved, seconded by Rod Cleveland, to **table** until a later date the **approval** of the Agreement between the Cleveland County Sheriff's Office and Total Beverage Services LLC, to provide bottled water at the Cleveland County Courthouse Security Office, 201 S. Jones, based on a two week delivery cycle for a period from July 1, 2017 through June 30, 2018. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

C. There was no new business to come before the Board for discussion.

D. During **Commissioner's Discussions** about **County Business**, Darry Stacy said it was a very nice Memorial Weekend and thanked all Veterans for their service and sacrifice to this country.

E. There were no **comments** made by the Public.

F. At 1:13 PM, Darry Stacy moved, seconded by Rod Cleveland, to go into **Executive Session for the purpose of discussing the following**: Pursuant to 25 O.S. 307.B.1, Discussion on proposed employment, hiring, appointment, or promotion to the position of the Cleveland County Assessor to finish the term due to the pending retirement of David Tinsley effective June 30, 2017.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

G. At 1:20 PM, Darry Stacy moved, seconded by Rod Cleveland, to **reconvene** from **Executive Session**.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

During such time the Board of County Commissioners only discussed what was on the agenda and took no action or votes.

H. At 1:23 PM, Darry Stacy moved, seconded by Rod Cleveland, to go into **Executive Session for the purpose of discussing the following**: Pursuant to 25 O.S. 307.B.4, Discussion with Counsel regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-17-368.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

I. At 1:58 PM, Darry Stacy moved, seconded by Harold Haralson, to **reconvene** from **Executive Session**.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

During such time the Board of County Commissioners only discussed what was on the agenda and took no action or votes.

J. There being no further business to come before the Board, Darry Stacy moved, seconded by Harold Haralson, that the meeting be **adjourned** at 1:59 pm.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

(Clerk's Note: Agenda was posted on May 26, 2017 @ 11:55 AM.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**

[Signature] - Darryl Stacy, Vice-Chairman
Harold Haralson, Chairman **ABSENT.**

ATTEST:

[Signature]
Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: [Signature]
Deputy County Clerk